



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SHRI SHIVAJI ARTS AND COMMERCE COLLEGE AMRAVATI
Name of the head of the Institution	Dr.Smita R.Deshmukh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07212660510
Mobile no.	9130430320
Registered Email	clg_amt_sac@ssesa.org
Alternate Email	principalsmitadeshmukh@gmail.com
Address	Shivaji Nagar
City/Town	Amravati
State/UT	Maharashtra
Pincode	444603

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr.Mahendra V.Mete
Phone no/Alternate Phone no.	07212660510
Mobile no.	9421739996
Registered Email	clg_sac_amt@ssesa.org
Alternate Email	metemahendra@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.shivajicollege.org/pdf/5edf8aa2b9899_agar_report.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.shivajicollege.org/pages/academic_calender.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	A	3.08	2017	23-Jan-2017	22-Jan-2022

6. Date of Establishment of IQAC	02-Aug-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
State Level Seminar	29-Feb-2020	120

	1	
Prevention of COVID 19 and Present Situation	28-May-2020 1	98
Students Satisfaction Survey	11-Aug-2020 18	830
Academic and Administrative Audit	20-May-2020 1	20
Regular Meeting of IQAC	29-Aug-2020 4	10
National Webinar	22-May-2020 1	1765
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr.B.S.Zare	Major Research Project	ICSSR	2018 730	525000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Participation in National Institutional Ranking Framework (NIRF) 2.Organized National Webinar in Collaboration with NAAC on NAAC Awareness Program for Affiliated Colleges. 3. Organized Five Days Workshop on Research Methodology 4. Organized Webinar on Prevention of COVID 19 and Present Situation 5. State Level Seminar on "50 Years of Nationalization of Commercial Banks.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Participation in National Institutional Ranking Framework (NIRF)	College participated in National Institutional Ranking Framework for College and Overall Ranking .
To organize Workshop on Recent Trends in Research Methodology	Workshop on Recent Trends in Research Methodology was organized by Dept. of Economics on 20 August 2019.
To organize National Level Workshop on "Marathi Script Writing for Films.	Organized National Level Workshop on "Marathi Script Writing for films" on 12 13 July 2019 in collaboration with Akhil Bhartiy Chitrapat Mahamandal Mumbai.
To organize National Level Webinar on NAAC Awareness Program for Affiliated Colleges	Organized National Level Webinar on "NAAC Awareness Program for Affiliated Colleges" in collaboration with NAAC Bangalore on 21 May 2020. 1735 participants attended the webinar from across the Country.
To organize seminar on 50 Years of Nationalization of Commercial Banks	State Level Seminar on "50 Years of Nationalization of Commercial Banks" organized on 29th February 2020 in collaboration with Yashwantrao Chavan Pratisthan Amravati.
To start Pre PhD Course Work in Commerce, English, Economics, Political Science, Home Economics, History, Marathi, Sociology, and Library Information Science.	Pre PhD Course Work in Commerce, English, Economics, Political Science, Home Economics, History, Marathi, Sociology, and Library Information Science started in academic session 2019 20. Fifty Three Research students enrolled for Pre PhD Coursework

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	17-Feb-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2020
Date of Submission	15-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Campus ERP software is being used in our college since last 10 years. The modules under Campus ERP software and the working of the same areas are as under: 1) DFC - Daily Fees Collection provides the receipts of the fees paid by the students. DFC report provides the head wise, student wise total fees collected during a day. 2) Admission - Admission module provides the report containing the category wise, course wise students admitted and the vacant seats available. 3) T.C. - It provides the transfer certificate of the students admitted. 4) Enrollment Report - The module provides enrollment report of the student admitted. 5) Examination Report - It provides the report of the student applied for the university examination. 6) Certificates - It provides the bonafide and character certificates of the students admitted in the college. 7) In Out - The record of all types of letters is managed through this module. 8) Accounts - With the help of this application, The entries of the daily receipts and payments and the following output / reports is generated through this module : (1) Receipt and Payment statement, (2) Ledger Book and (3) Cash Book. In addition to above, the HTE Sevaarth a web based Integrated System of Payroll for Grant in Aid salary of the Teaching and Non Teaching Staff is in operation. It provides the pay bill generation, electronic submission of the pay bill and e pay slips, etc.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. From

the design, planning and implementation there is a methodical approach in the effective completion of the curriculum. All the departments follow the curriculum designed and prescribed by Sant Gadgebaba Amravati University, Amravati. The teachers work as Members on the Board of Studies in History, Journalism & Mass Communication, Rashtrasant Tukdoji Thoughts and Lifelong Learning, Accounting and Statistics in the University. The Principal works as a member of the Academic Council and Dean of Faculty of Humanities in Sant Gadgebaba Amravati University. The Curriculum Development committee of Commerce Department developed the Curriculum for B. Voc in Computerized Accounting. The parent university updates the syllabus periodically for UG and PG Courses. All the courses are offered in semester mode. The college prepares academic calendar for well-planned curriculum delivery. An academic committee is constituted for academic planning, implementation and evaluation. • There is a strict adherence to the time-table and course plan. The time table is formulated so as to finish the stipulated hours needed towards each subject. • The academic diary is maintained for documentation of the curriculum delivery and extra-curricular activities along with the research and extension activities of the teachers. • The course plan involves and encourages the teachers to include various methodologies like ICT, power point presentation, group discussions, seminars, experiential learning, debates and discussions to ensure effective preparation and delivery of each segment. Through a well-planned time table, planner, workload, scheme of evaluation and calendar, an effective curriculum is delivered and documented. • Guest lectures by eminent personalities in the relevant area, workshops, short term projects and industrial visits are also modes of imparting quality education. • The plan infuses co - curricular and extra-curricular activities with academics to meet the objective of the course. There are various departmental clubs and Subject Associations. These conduct various activities like discussion, debates, guest lectures in order to provide them a platform to exhibit and enhance the skills of the students. • Remedial classes are extended to the students at regular basis. These classes are aimed at improving the performance of students who are struggling with their academics. The feedback on curriculum is collected from students and teachers and it is conveyed to the Board of Studies.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	28
BCom	Commerce	120
MA	Political Science	60
BA (Journalism)	Journalism & Mass Communication	30
MA (Journalism)	Journalism & Mass Communication	20
MCom	Commerce	60
MA	Geography	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
In the Pandemic situation ,feedback on curriculum was taken from students and teachers. The feedback form on curriculum was prepared and distributed to students and teachers in Google form. The feedback form contains Twelve question on curriculum and Overall rating on the program. The students from UG and PG gave feedback on curriculum. Two hundred forty five students from B.A and M.A program gave their feedback on curriculum. Twenty teachers gave their feedback on curriculum. The feedback on curriculum was analyzed by Curriculum committee and submitted to head of the institutions. The students expressed the need for skill based program in Accounting ,P.G program in Marathi and History and Add on course in Arts and Commerce faculty. The college initiated process to start these courses from the coming academic session.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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MA	Home Economics	20	20	10
MA	Geography	24	27	24
MA	English	88	90	47
MA	Political Science	88	128	71
MA	Economics	96	120	87
MCom	Commerce (English)	96	98	79
MCom	Commerce (Marathi)	96	217	96
BCom	Commerce (English)	132	277	118
BCom	Commerce (Mar)	132	217	129
BA	Economics, History, Pol. Sc., Home Economics, Geography Sociology, Music, Marathi Lit., Hindi Lit., English Lit.	462	710	460

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1666	793	6	1	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
29	29	15	8	Nil	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is available in the institution. It is called as Teacher Guardian Scheme in our institution. This committee is constituted to look into the entire work of this scheme. The committee has prepared a well drafted form containing the academic as well as personal information of the student. It contains student's

personal information, Results, participation in Add on/Bridge Courses, Participation in College Activities, Prize/Color/Medal received in NSS, NCC, ECA, Youth festivals, Games Sports, Preparation/Interest in Competitive Examinations, Preferred Reading Skills of the Students, The students Future Planning, Students Impression about the College, Parents Impression about the College are the contents of the document/form. Students are distributed in accordance to the subject taught by the teacher so that the subject teacher remains in contact with the student and perceive him in the entire graduation/postgraduation period. Every year at the entry year of the student each teacher is given Guardianship of 20 students. The scheme is adapted for the value additions to the students like Bridging the gap between the teachers and students. It is also useful for Creation of a better environment in college, where students can approach teachers for both educational and personal guidance. It makes easy Enhancement of knowledge base for both teachers and students alike, due to effective two way communication. It provides Awareness and support to students for NET, SET, UPSC, MPSC, and other Govt. PSUs examinations. Motivation for higher studies and entrepreneurship is also possible. Advice and support for improvement in academic performance becomes an easy access to the students. The students in person meet the in charge teacher and solve their queries regarding academic as well as personal. There are Regular meetings held between mentor and mentee. A report card is maintained for each student. The report card has both personal and academic data. Students are allowed to approach the mentor for both academic personal problems. Personalized professional /career advice is given to the mentee. At the commencement of each session after the results are allotted the Mentor and the Mentee meet and the results are filled in the new format. The successful candidates are acknowledged whereas the failures are give remedies for better preparation for the next examination. Every in charge has to provide its analysis to the committee in the form of report which is forwarded to the IQAC for consideration and discussion in its meeting and finally to the head of the institution for further action.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2429	29	1 : 84

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	29	4	Nil	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Baban Zare	Associate Professor	Teacher Innovation Award by Sri Aurobindo Society
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA (Journalism)	MA(Journalism)	Semester	22/10/2020	10/11/2020
BA		Semester	21/10/2020	11/11/2020

(Journalism)	BA(journalism)			
MA	MA(Home Economics)	Semister	22/10/2020	28/11/2020
MA	MA(Geography)	Semister	21/10/2020	28/11/2020
MA	MA(Political Sc.)	Semister	21/10/2020	28/11/2020
MA	MA(English)	Semister	22/10/2020	24/11/2020
MA	MA(Economics)	Semister	22/10/2020	27/11/2020
MCom	MCom	Semister	28/10/2020	28/11/2020
BCom	BCom	Semister	09/10/2020	26/11/2020
BA	BA	Semister	17/10/2020	27/11/2021
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Sant Gadge Baba Amravati University, Amravati conducts Theory/Internal Assignments examinations to evaluate the students. The effect of COVID-19 Pandemic was seen on the university conduct of examination during this session. The students were evaluated on the basis of MCQs or Assignments/Internal Assignments either online or offline. The MCQs or Assignments/Internal Assignments were provided by the university or by the college as per the guidelines of the University. The examinations by the university are conducted twice the session The students who appear for the semester system have to appear for the examination in two semesters during the single session. Apart from this the failure students can appear for examination during the regular examination. The students appearing for Annual pattern have to appear for examination during summer examination. The failure students can appear for winter/summer examination. The students have to appear for 80 marks theory 20 marks internal Assessment for semester/annual pattern. The theory examination is conducted at the end of the semester/annual pattern. The institute has to ensure that the students are ready for these examinations. The University Examination Committee schedules and executes the examination/evaluation process with strict monitoring on regular basis. Every department in the institution has to take Internal Assessment of the students as per University syllabus. The students are evaluated throughout the semester/annually by conducting viva voce, seminars, unit tests, workshops etc as per the activities mentioned in the syllabus. There are regular unit tests, surprise tests etc. conducted during the session in the institution. The institute believes firmly in continuous evaluation of the students for their sustained performance. Hence a structured evaluation process has been designed and implemented. The tests are prepared and conducted as per the University examination pattern. The results of each test are strictly declared within a week of the conclusion of the test. The students can see their respective answer sheets and discuss their queries with concerned staff. The term work evaluation is done by respective course teachers in the mid and at the end of semester. The students are notified about their performance evaluation of students is displayed on notice board through Continuous Assessment Report (CAR). Students can discuss any queries about CAR with the concerned teacher

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The University to which the institution is affiliated publishes the Academic Calendar for the session. The institution is affiliated to Sant Gadge Baba Amravati University, Amravati. The Academic Calendar is for the academic as well as administrative purpose. The Academic calendar is adhered for conduct of

Examination and other related matters during the session. The institution strictly follows the same and implements it in the institution. At the outset the Academic Calendar is published in the Institutional Prospectus so that the stakeholders become aware about the working days, programmes and the vacations in the institution. The Academic Calendar has Commencement and Cessation of the activities in the institution during the academic session. It contains the period of First Session, Admission Process in the institution the Actual Teaching Days for the first session, The calendar also consist of Preparation Period and Actual Examination period for winter examination for the students. Then there is the period of First Term Vacation period i.e. Diwali Vacations. The commencement of Second Session along with the (Non Instructional) days for Recreation/Extra Curricular/Sports etc. is a part of the calendar. In the Second Session Actual Teaching Days, Preparation Period and Actual Examination Period for Summer Examination for the students is given in the calendar. The period of Second Term Vacation i.e. Summer Vacations is also mentioned in the Academic Calendar. The public holidays are also mentioned in the Academic Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.shivajicollege.org/pdf/PO-PSO-CO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MA	MA	MA(me Economics)Ho	7	7	100
MA	MA	MA(Geography)	15	15	100
MA	MA	MA(English)	22	19	86.36
MA	MA	MA(Political Sc.)	42	42	100
MA	MA	MA(Economics)	38	37	97.36
MCom	MCom	MCom(English)	62	62	100
MCom	MCom	MCom(Marathi)	52	52	100
BCom	BCom	BCom(English)	122	122	100
BCom	BCom	BCom(Marathi)	73	73	100
BA	BA	Bachelor of Arts	186	181	97.31

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.shivajicollege.org/pdf/sss%20report%2019-29.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	ICSSR	525000	525000
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	Research Promotion Cell	27/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NA	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Marathi	1
English	2
Economics	2
History	2
Commerce	2
Library Information Science	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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			any)
National	Marathi	1	Nil
National	English	4	Nil
National	Economics	1	Nil
National	Geography	2	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Sociology	1
Commerce	4
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nil	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	16	10	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Covid 19 Awareness	NSS	2	20
Voters Awareness Rally	NSS	2	60
Blood Donation	NCC	2	21

Camp			
Tree Plantation	NCC	2	54
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Plogging Rally	Maharashtra NCC 8th Batalian	Cleanlyness Drive	2	49
Women Empowerment	Sant Gadgebaba Amravati University	Two Days Workshop on Women Empowerment	1	6
Red Ribbon Club	General Hospital Amravati	Establishment of Red Ribbon	2	15
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

Nil	Nil	Nil	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	1.39

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Software for University Libraries SOUL	Fully	2.0.14	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17197	4262439	878	281934	18075	4544373
Reference Books	35048	10756877	278	155912	35326	10912789
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.B.S.Zare	Company creation	YouTube	17/06/2020

	in Tally		
Dr.B.S.Zare	Data Back and Restore Facility in Tally	YouTube	08/05/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	102	60	10	0	0	8	16	14	8
Added	17	8	0	0	0	3	6	0	0
Total	119	68	10	0	0	11	22	14	8

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

14 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
49.06	47.77	50.51	13.74

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructural Maintenance: The infrastructure of the college is maintained by Building Department of the parent Society. The building committee of the college takes the review of building maintenance and work is done at department level. The maintenance work up to 50,000 Rs. is done on college level. The master plan prepared by Architecture for future infrastructure development of the college. The coloring of the building is done periodically. **Drinking Water:** The R.O plant is developed for pure drinking water facility. The water cooler has been installed in area of Class Room, Library, Hostel, and Office. The company who installed the R.O. Plant does the maintenance of the water plant. **Academic and Support Facilities:** Computer Technician maintains the computer center on call on basis. Technical company maintains the Reprography machines on AMC basis. The Air Conditioner, water coolers and Air Cooler are maintained on call on basis by technician. Dot Com Company maintains the website of the college MIS on AMC basis. **Insurance of the Physical, Academic and Support Facilities:** Insurance of the Physical, Academic and Support Facilities including office, Library and Language Lab are covered under Insurance by New India Insurance company Utilization of Physical, Academic and

Support Facilities: The infrastructure of the college is utilized for academic and societal purpose. The Study Center of Y.C.M.O.U conducts their contact session on Sunday. The Cultural and Social Organizations are allowed to organize their event on holiday in College Hall. The Library Support facility is available on Inter Loan Library (ILL) to participating Institutions. The Braille Library is open to all visually challenged students acquiring higher education. The Computer center of the college is utilized for online valuation of examinations conducted by Yashwantrao Chavan Maharashtra Open University Nasik. The playground is utilized for Inter College and Inter University tournaments of the University. **Parking:** The college has separate parking for Students and Staff. **Water Harvesting:** Water harvesting system is in the college. **Campus Maintenance:** There is committee for Campus beatification and maintenance. The tree are planted and maintained by the committee.

<http://www.shivajicollege.org/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Promotion Scheme	31	20000
Financial Support from Other Sources			
a) National	GOI Scholarship	1728	3084088
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	21/06/2020	150	Department of Sports Physical Education
Communication Skill in English	10/09/2019	25	Department of English
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competative Examination	100	100	1	Nil
2019	Career Counselling	100	100	Nil	10

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	00	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	Shri Shivaji Arts Commerce College Amravati	Commerce	Shri Shivaji Arts Commerce College Amravati	PhD
2019	69	Shri Shivaji Arts Commerce College Amravati	Commerce	Shri Shivaji Arts Commerce College Amravati	M.Com
2019	3	Shri Shivaji Arts Commerce College Amravati	Home Economics	Shri Shivaji Arts Commerce College Amravati	PhD
2019	6	Shri Shivaji Arts Commerce College Amravati	Geography	Shri Shivaji Arts Commerce College Amravati	M.A
2019	20	Shri Shivaji Arts Commerce College Amravati	Political Science	Shri Shivaji Arts Commerce College Amravati	M.A
2019	15	Shri Shivaji Arts Commerce College Amravati	Economics	Shri Shivaji Arts Commerce College Amravati	M.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Gandhi Vichar Sanskar Examination	National	60
Bhartiya Sanskar Pariksha	State	15
Dr.Jwala Prasad Debate Competition	University	30
Script Writing Workshop	State	90
Lekhan,Kavya and Sangeet Workshop	University	274
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Colour Coat	National	Nil	1	17102285	Sakshi Pande
2019	Colour Coat	National	Nil	1	18203146	Amar Katore
2019	Colour Coat	National	1	Nil	18102519	Ku.Diksha Haridas Yelane
2019	Colour Coat	National	1	Nil	17102218	Ku.Kanchan Santosh Kumbhare
2019	Colour Coat	National	1	Nil	17102317	Ku.Priya Sunil Pradhan
2019	Colour Coat	National	Nil	3	18102320	Vaishnavi Shukla
2019	Colour Coat	National	1	Nil	1710278	Ku.Vaish nvi Rajendra Chavan

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council of the college was formed as per the guidelines given by Sant Gadgebaba Amravati Univeristy Amravati and the provision of Maharashtra Public University Act 2016 .The members of Students Council play an active role in planning and execution of various curricular and extracurricular activities such as NSS,NCC ,annual Social gathering, Youth Festival ,Sports Event ,Conferences, Workshop and Seminars, Apart from these activities ,the members of Students Council also take active part in the following academic and administrative committees. 1.IQAC 2.college Development Committee 3.Grivenevce redressal Cell 4.Anti Ragging Committee 5.Readers Club 6.Subject Associations 7.Media Club 8.Magazine Committee 9. Annual Social Gathering Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association was registered under Maharashtra State Registration Act 1860 on 1st October 2009 .The Alumni has following objectives. To extend support and guide to existing students of the College. To involve in college activities and development programs. To share their experience to the students for career opportunities. To contribute for merit promotions by offering prize to merit students. To suggest for overall development of college.

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Annual Meeting conducted on 25 January 2020. Alumni donated 10,000 for Award of Merit in English Literature.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

According to Maharashtra Public University Act 2016,College Development Committee is formed with all stakeholders of Institute for participative, decentralised and democratic participation in College Development. The composition of College Development Council is as under. 1.Shri Harshvardhan Deshmukh: President 2.Shri.Nareshchandra Panjabrao Thakare: Member, Representative of Management 3.Shri.Dilipbabu Bhagwantrao Ingole: Member, Representative of Management 4.Shri Subhash Bansod : Member Representative of Industry 5.Shri.Keshavarao Gawande : Member 6. Shri. Keshavrao Metkar: Member 7.Dr.Smita R.Deshmukh :Secretary ,Principal 8. Dr.Kishor Sable : Representative ,Teachers 9.Dr.Nitin Changole : Representative ,Teachers 10.Dr.Sujata Sabane : Representative ,Teachers 11.Dr.E.J.Helge: Representative ,Teachers 12.Dr.Mahendra Mete : Coordinator IQAC 13.Shri Dhananjay Salanke : Representative ,Administrative Staff 14.Shri Satyam Kirkkate : Representative ,Students. College Development Committee is responsible for effective policy making and prepare an overall comprehensive development plan of the college

regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities. The Staff Council of the college formed for participative and decentralized work of academic activities of the college. Staff Council formed the committee for decentralization of work. The following committee is working for assign task. 1.Academic Committee 2.Examination Committee 3.ICT Committee 4.Library Committee 5.UGC/RUSA Committee 6.Admission Committee 7.Time Table Committee 8.Prospectus Committee 9.Anti Ragging Committee 10.Youth Festival Committee 11.Hostel Committee 12.Green Campus Committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The teaching and Learning process in the college is ICT based and teacher uses modern techniques in teaching using various e-resources and elearning platform. The N-LIST consortia of INFLIBNET have been used widely for e-books and e-journals, which are useful for teaching learning process. Teacher for research program uses Google Classroom effectively for teaching and evaluation.
Human Resource Management	Regular workshop for Academic and Administrative staff to upgrade the skills and technology. Recreation, sports and Yoga activities for Staff. The faculty members encouraged to attend short term, orientation and refresher course.
Library, ICT and Physical Infrastructure / Instrumentation	Library has computerised all its work using SOUL2.0 Software, uses barcode technology for automation transaction of books and developed Mobile OPAC (Online Public Access Catalogue) .Also Website of Library is developed maintained by Library. Library has subscribed N-LIST consortia of INFLIBNET having access to 10 lakh ebooks and 6,000 e-Journals. College has Compute Center having 50 Computers and Optical Fibre connectivity of 14 MBPS. The college has "Free Open Source Software Center to promote FOSS. The College developed "Language Lab" for promotion of communication skill in English.The College has well established Audio-Video Lab which is useful for Audio Video Productions.
Research and Development	The College received permission to start Research Center in 9 Subjects

	namely Marathi, English, History, Home Economics, Economics, Sociology, Political Science, Commerce and Library Information Science. The College Library has developed comprehensive collection of books journals for research and has access to e-resources through N-LIST consortia. The research advisory Committee(RAC) established to monitor research development process.
Examination and Evaluation	The college conducted semester examination as per revised decision of University in which University provides online examination papers. Also college has done the evaluation at college level and results are declared immediately.
Industry Interaction / Collaboration	Department of Commerce and Mass Communication are associated with Industry. Department of Commerce visited MIDC for Industrial Tour. Department of Mass Communication has Memorandum of Understanding with 5 Media and Newspaper House for Internship, Placement and technical assistance. Department of Geography provides GIS consultancy to Department of Watershed Management for Topo sheet Counter Mapping for 0.5 meter.
Curriculum Development	Admission of Students on Merit basis and as per rules of University and Government of Maharashtra.
Admission of Students	Admission of Students on Merit basis and as per rules of University and Government of Maharashtra.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The Campus ERP software is used for Planning and Development. The information support for planning and development is done by software.
Administration	The Campus ERP software is used for Administration of the college. Finance, Admission, Examination modules are used.
Finance and Accounts	The Accounts module in the software is used for Finance and account work. Accounts - With the help of this application, we made the entries of the daily receipts and payments and the following output reports is generated through this module : (1) Receipt and Payment statement, (2) Ledger Book and (3) Cash Book. In addition to above,

	the HTE Sevaarth a web based Integrated System of Payroll for Grant in Aid salary of the Teaching and NonTeaching Staff is in operation. It provides the pay bill generation,electronic submission of the pay bill and e-pay slips,etc facilities.
Student Admission and Support	In campus ERP software,Admission module provides the report containing the category wise, course wise students admitted and the vacant seats available. 3) T.C. - It provides the transfer certificate of the students admitted. 4) Enrollment Report - The module provide the enrollment report of the student admitted.
Examination	Campus ERP software provides Examination Report - It provides the report of the student applied for the university examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Incubation and Start Up Orientation Program	Nil	14/12/2019	Nil	40	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Data Science: R Basic	1	20/03/2020	04/12/2020	15
Short Fiction in Indian Literature	2	10/07/2019	10/10/2019	84
Interdisciplinary Research Methodology Workshop	1	24/02/2020	08/03/2020	15
Refresher Program in English Language Teaching	1	16/10/2019	16/02/2020	96
FDP On Yoga and Mental Health	1	10/06/2020	21/06/2020	12
NPTEL Course on Soft skills and Personality	1	01/08/2019	30/10/2019	96
Refresher Course in Indian Languages	1	18/08/2019	31/08/2019	15
Train the Trainer	1	31/12/2019	04/01/2020	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	5	18	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees Credit Cooperative Society	Employees Credit Cooperative Society	Merit Promotion Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Institute conducts internal financial audit through the registered Charter Accounts annually, Also the parent Society conducts the financial audits annually, The external financial audit is carried out by the Auditor of Higher Education, Government of Maharashtra regularly, Besides these CAG financial audits are undertaken regularly.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Meeting on Results and Drop Out. Parent Teachers Meeting on Curriculum Development Parent Teachers Meeting on Overall Development of College

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on Application of office Automation software 2. Yoga camp for supporting Staff 3. Financial Management and Accounting workshop

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Recognition of PhD Research Centres in English, Marathi, Economics, Home Economics, History, Sociology, Political Science, Commerce and Library Information Science by Sant Gadgebaba Amravati University. 2. Development of Braille Library for visually disabled students. 3. Proposal to start PG Courses in History, Sociology and Marathi.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on "Creative Writing, Poetry and Music	22/08/2020	22/08/2020	22/08/2020	120
2020	State Level Seminar on "50 Year of Nationalisation of Commercial Banks	29/02/2020	29/02/2020	29/02/2020	106
2020	National	22/05/2020	22/05/2020	22/05/2020	1735

	Webinar on NAAC Awareness Program for Affiliated Colleges				
2020	Prevention of Covid 19 and Present Situation	28/05/2020	28/05/2020	28/05/2020	98
2020	Covid 19 Quiz	01/05/2020	01/05/2020	01/05/2020	304
2019	Constitution Day	26/11/2020	26/11/2020	26/11/2020	80
2020	National Voter Day	25/01/2020	25/01/2020	25/01/2020	80
2019	Workshop on Tally Accounting Software	05/10/2020	05/10/2020	05/10/2020	103
2020	Industrial Tour Finley Textile Mill Partwada/Bambo Prashikshan Kendra	09/03/2020	09/03/2020	09/03/2020	80
2019	Workshop on Recent Trend in Research Methodology	20/08/2019	20/08/2020	20/08/2020	104
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Symposium on Women Empowerment	16/09/2020	16/09/2020	50	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution installed Solar Water Heater at Girls Hostel with capacity of 2000 Litres which meet 30 per cent of power requirement of Girls Hostel. Tree Plantation drive was carried out by NSS,NCC and Department of Geography. Watershed Management was done in the college campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Provision for lift	No	Nil
Ramp/Rails	Yes	8
Braille Software/facilities	Yes	8
Rest Rooms	Yes	8
Scribes for examination	Yes	8
Any other similar facility	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	03/10/2019	1	Blood Donation	To meet the blood requirement of Hospital of	25
2019	1	1	21/10/2020	1	Establishment of Red Ribin Club	Health Awareness Program for community	15
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics for Stakeholders	10/07/2019	The college adhere to code of Professional Ethics specified by UGC Regulation 2018 dated 18 July 2018. The Code of Professional Ethics is circulated to Stakeholders and uploaded on college website. The code of ethics for students is prepared and published in college Prospectus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Celebration of Constitution Day	26/11/2019	26/11/2019	180
Teachers Day	05/09/2019	05/09/2020	160
Revolution Day	09/08/2019	09/08/2019	110
Yoga Day	21/06/2019	21/06/2019	120
Tree Rally	30/08/2019	30/08/2019	40
World Food Day	15/10/2019	15/10/2019	60
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Plantation and Preservation of Trees 2.Saving Paper by e-governance of office Administration 3.Ban on mobile use in college Campus 4.Use of Solar Energy 5.Cleanliness Drive in college Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Title: Awareness Activities in Pandemic Covid 19 Situation Goal of the Practice: To promote awareness in peoples regarding Covid-19 and assist the society in combating against Covid 19. The Process: Covid 19 pandemic is one of the biggest challenges to human being and millions of people suffering in the pandemic situation. The major task in combating covid 19 is to create awareness among people and fight against rumours and false information. In order to make the students and staff aware of the preventive measures to be taken, a webinar was organized on "Prevention of Covid 19 and Present Situation" on 28 May 2020.Dr.Harshal Sabane, Head of Community Medicine SSR Medical College, Mauritius delivered a lecture and discussed the issues in pandemic situation. The NSS and NCC departments ran various extension activities to help the community. The college fulfilled its social responsibilities during the lockdown period through the activities conducted by NSS unit. The NSS volunteers voluntarily made masks and distributed among the needy. Many volunteers worked as 'Aarogyadoot'.They helped the Police in maintaining discipline in the society during the lockdown period. They also spread awareness regarding the precautions to be taken in the pandemic situation. A blood donation camp was also organized during this period in which NSS officer Dr. D.S Namurte, Dr. Subhash Gawande and Chaitanya Sawarker of B.Com I donated blood. The volunteers also distributed food items, sanitizers, masks to the needy. They along with the NSS officers tried to build up the moral of the people by spreading awareness among them. Department of English, Political Science and Commerce organized "COVID-19 Awareness Programme" to create awareness regarding Corona virus and Pandemic situation. It was an online test conducted by creating Google form. 520 candidates including the students from Maharashtra and other states participated in the program Resources Required: WebEx Platform, Google Form, NSS and NCC volunteers. Contact Person and Further Details: 1. Dr. Sujata Sabane Head Department of Home Economics 2. Dr. D. S. Namurte Coordinator NSS. Shri Shivaji Arts Commerce College Amravati Best Practice Title: Financial contribution in Pandemic Covid 19 Situation Goal of the Practice: To assist the various program of State government and Institution by making financial contribution by the Faculty Members and Staff of the College. The Process: Covid 19 pandemic is one of the biggest challenge to human being and millions of people are suffering in the pandemic situation. The college made every effort in fighting against Covid 19 Pandemic. In response to the state government's appeal, the faculty members and staff of the college contributed two days salary to Chief Minister Welfare Fund for assisting various program run by the government. The college contributed Rs. Two Lakh

fifty seven thousand nine hundred and sixty eight on 19/06/2020 and One Lakh fifty four thousand nine hundred fifteen on 29/04/2020 to Chief Minister Relief Fund through the Parent Society. The college also contributed Rs. Thirty six thousand for Annapurna Yojana of Late Dr.Panjabrao Deshmukh Memorial Hospital on 13/3/2020. The scheme is run by the Hospital to give free of cost food to the patients admitted the hospital. Resources Required: Donations from faculty members and staff. Contact Person and Further Details : Dr.Smita R.Deshmukh
Principal Shri Shivaji Arts Commerce College Amravati

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.shivajicollege.org/pdf/best%20practice%20covid%2019.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Shri Shivaji Education Society established by Dr.Panjabrao Alias Bhausaheb Deshmukh, First Union Agriculture Minister and Member of Constituent Assembly of India runs Shri Shivaji Arts Commerce College Amravati. The college was started in 1946 with Arts, Commerce, Science, Agriculture and Law Faculty. Later on Science, Law and Agriculture College was separated. The Shri Shivaji Education Society is a premier and largest society in the state running 287 institutions in Science, Arts, Commerce, Agriculture, Medical Science, Engineering, Horticulture, Biotechnology and Polytechnics institutes. The society plays an important role in the uplift of society by providing KG to PG education to all sections of the society. The campus of the college is situated in the centre of the city having 6.2 acres of land. The college is affiliated to Sant Gadgebaba Amravat University Amravati having UG PG and Research Degree Program like M. Phil and PhD. The college runs UG and PG program in English and Marathi medium to cater the need of students in Arts Commerce faculty. The college runs B.Voc. Program in Journalism and Media Management and Videography under UGC skill development program. The college has recognised PhD research centre in Economics, Political Science, History, Home Economics, Sociology, English, Marathi and Library Information Science. The college has galaxy of competent faculty member having PhD degree and Supervisors for PhD research work in eight subject. The Principal who works on the Academic and Administrative bodies of UGC, NAAC and Universities in the Country leads the College. The college is reaccredited by NAAC in the third cycle by NAAC with "A" grade in 2017. The college has functional IQAC established for internal quality assurance in higher education. The college has good academic infrastructure with beautiful campus .The college has spacious library in separate building well equipped with rich collection and computerised library services. The college has 14 MBPS Optical fibre connectivity of Internet and access to e-resource through N-LIST. The College has separate computer centre, Seminar Hall, Language Lab and Laboratories, Boyes and Girls Hostel and Gymnasium. The college has earned reputation in the society and is one of the lead college in the University in Arts Commerce. The College has a rich heritage of Academic Merits, Laurel, Colour holders in the field of Games and Sports and Cultural Events at University and State Level.

Provide the weblink of the institution

<https://shivajicollege.org/pdf/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plans of Action Plan 2020-21
1. To start B.Voc Programme in Computerised Accounting under UGC Scheme
2. To apply for PG Programme in History and Marathi
3. To conduct Online Teaching to all Programme in Pandemic Academic Year on

Online Platform developed by Shri Shivaji Education Society Amravati
<http://shivajilive.com> 4. To conduct Students Satisfaction Survey 2020-21 5. To join APQN (Asia Pacific Quality Network) through Institutional Membership 6. To conduct the NAAC Awareness program for Affiliated Colleges with collaboration with NAAC 7. To organize national Seminar on "Role of IQAC in Quality initiatives in Affiliated Colleges" sponsored by NAAC 8. To organize Lecture series on the Birth Anniversary of Dr.Panjabrao Deshmukh 9. To conduct the symposium on National Education Policy 2020 10. To conduct the seminar on Prevention of Covid 19 and Present situation 11. To organize State level Seminar on "Various Aspects of Human Rights 12. To conduct the workshop on API and PBAS 13. To strengthen the ICT infrastructure in college 14. To organize various program on awareness of Covid 19 and make valuable contribution for society 15. To organize Webinars/Seminars based on Curriculum 16. To motivate the faculty for participation in Offline/Online Workshop and seminars 17. To organize webinar on Gender Sensitization