Shri Shivaji Arts and Commerce College, Amravati	
2020-2021	
Department of English	
Three Weeks Online Add-on Certificate Course	
on	
"Basic English Grammar and Communication Skills"	
(7June 2021- 28 June 2021)	
About the Course :	
The COVID-19 pandemic has made it difficult to learn things in a traditional way. Effective	
communication requires knowledge of grammar and vocabulary. Considering this, the Department of English organized a three weeks online course on English Grammar and	
	e course on English Grammar and
Communication skills	
Eligibility:	
Any student of Under Graduate, 12 th Pass student	
Duration –	
7June 2021 to 26 June 2021 (Three Weeks)	
Contents:	
1. Parts of Speech	
Sentence Structure, Noun	
Pronoun, Adjective	
Verb, Adverb	
Preposition	
Conjunction, interjection	
2. Tenses	
Simple present, Present continuous	
Present perfect, Present perfect continuous	
Simple past, Past continuous	
Past perfect, Past perfect continuous	
Simple future, Future continuous, Future	
perfect	
3. Basic Communication Skills	
Importance of communication	
Language skills	
Learning English Pronunciation	
Basic English Structures	

Building vocabulary